

## SHELTON PARENTS' ASSOCIATION 2014-15

### Board Report Form

*Please complete this form as you work or immediately after your event,  
and submit it to the Co-Presidents at [spa.president@shelton.org](mailto:spa.president@shelton.org).*

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Committee: \_\_\_\_\_

Do you have a Procedures Notebook for this job? yes no

Current Budget:

Does the budget need to be adjusted?  yes  no If yes, please explain.

List events, projects, programs and dates they occurred:

How many Volunteers were recruited?

Was this sufficient? yes no If no, please explain.

What could be done to improve this position?

What would you change about the position or role that the position plays in our school?

Comments/suggestions for next year's chair: